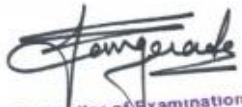


-: IMPORTANT NOTICE: -
Regarding June 2021 Exams

COURSE-WORK EXAMINATION PROCEDURE

- The exam pattern will be Online Open Book Exam.
- Only students those who have filled the exams forms till last date are eligible to appear for exams.
- As per the dates stated in time table, the said question paper for the course will be send of student mail Id. All students are directed to provide their mail ID's and contact number through Google Form. Question papers will be mailed to the candidates to registered email ID only just 5 minutes before the examination time.
- The total duration of the paper is for 2.30 hrs (Writing Work) and extra grace time of 30 min. for uploading of answer book (SCANNED COPY) in a single pdf file. After the grace time 10 marks will be deducted for every 15 minutes from total earned marks, for late submission.
- Students have to write answer on Good quality A-4 size Ruled/Blank paper (Photocopy Paper). Students have to mention his/her Enrollment Number / Unique Number, Name of Student, Subject Name, Subject Code on Page-1. Please mention page number on each of the page and to sign at the bottom of each page. At the end of writing they should clearly indicate END. Only hand written answer books are acceptable.
- Students are required to prepare PDF (Single File) for the said answer copy, and should mail the answer copy to the mail through which question paper received in stipulated time i.e. maximum to 3.00 hours from commencement of exams. Any late submission will not be entertained.
- Students are require to put file name as subject code followed with their full name in running. (for example: 019902RAMESHKUMAR)
- Students are required to submit original answer copies to **The Controller of Examination, Madhyanchal Professional University, Ratibad, Bhopal (M.P.), Pin-462044**, on or before 15-06-2021 by Govt. speed post/ hand , failing which strong disciplinary action will be taken.
- All students have to appear in oral presentation (Subject Code: 019903) and has to mail his/her assignment (synopsis) (Subject Code:019904) as per schedule circulated & send hard copy of assignment (synopsis) in tap binding by post with the answer sheet.
- No Repetition of examination is allowed at any stage of exam process.



Controller of Examination
Dr. Sandeep Gangrade
Controller of Exams