

EXAMINATION FORM FILLING NOTICE

Subject: Offline Examination Form filling for ENGG. DIPLOMA All branches Regular Students.

ENGG. DIPLOMA End semester examinations of JUNE-2019 are going to commence from 21st JUNE 2019

Facility for filling up offline examination form for regular students is available through your departmental Heads / Deans. All the regular students are required to fill up offline examination form for their JUNE-2019 examinations.

INSTRUCTIONS FOR FILLING UP THE EXAMINATION FORM.

1. Fill examination form is available in your on our university website www.mpu.ac.in
2. Fees for examination should be deposited at the cash counter, and the Xerox copy of the receipt to be attached with examination form.
3. Before submitting the exam form, ensure that information contained in the examination form is correct and there is no spelling mistake. In case of any error/mistake in examination form, contact your TG/HOD immediately.
4. Write your name in Hindi in the blank space available in examination form and fill up fee paid amount with receipt no and date in your own handwriting.
5. Put your signature on exam form in the space provided.
6. Examination application along with copy of exam fee receipt and eligibility certificate must be submitted to the HOD/Dean. All applications after scrutiny shall be forwarded to University Exam Department (Confidential) along with all attachments.
7. Incomplete erroneous and late applications will not be accepted by HOD/Deans/Exam Department.
- 8. Exam Fees for all courses is Rs. 2000/- (Rupees Two Thousand Only). Exam fee is non refundable.**
- 9. Last date of Online Examination form filling for all courses ;**
 - a) Without late fees 18/06/2019**
 - b) With late fees of Rs. 500/- 19/06/2019 to 20/06/2019**
10. Students filling up examination forms must ensure that they are eligible for the same. In case of any doubt they must contact their HOD/Deans to clear the same.
11. In case of intelligibility, the result of examination will be null and void and sole responsibility will lie on the student.
12. TGs, HODs and Deans must also ensure the eligibility of students before forwarding the examination forms.
13. On Admit card fill all the details properly, put your signature in the space provided and submit to TGs / HODs for getting it sealed by Exam Cell.



Controller of Examination
Madhyanchal Professional University
Raibad, Bhopal (M.P.)
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Dr. Sandeep Gangrade
Controller of Exams