



MADHYANCHAL PROFESSIONAL UNIVERSITY

RATIBAD, BHOPAL (M.P.)

Application for Issue of Name Correction / Photo Correction in Mark-Sheet / Duplicate Mark-Sheet

To,

The Registrar
Madhyanchal Professional University,
Ratibad, Bhopal (M.P.)

To be filled by the office

Certificate No

Dispatch No

Date

Dealing Asstt.

Clear Good Quality
Recent Passport Size
Photograph (Duly
Attested by Dean)

(Affix one extra
photograph)

Sir

I have been student Madhyanchal Professional University, Bhopal studying as Regular/Ex student in School of _____ Course _____ Branch _____ and passed the exam in the month and year _____ in _____ Division. I request you to kindly issue Name Correction/Photo Correction Mark-Sheet/ Duplicate Mark-Sheet. The necessary fee of Rs _____ (in fig.) _____ (in words) has been deposited through bank draft/ Challan/ UPI No. _____ of bank _____ Branch _____ IFSC _____ Dated _____ (Or) Fee Receipt No _____ Date _____

- Enrollment No: _____
- Full Name is English(In Capital Letters) _____
- Full Name in Hindi _____
- Father's Name _____
- Mobile No. _____ e-mail Id: _____
- SGPA obtained in last Semester/Year _____ CGPA in last Semester/Year _____
- Permanent / Postal Address _____
- Fill information as under for changes required in Marksheet

Candidate Name (Capital Letters)		Fathers Name (Capital Letters)		Mothers Name (Capital Letters)	
As per MPU Marksheet	Corrected Name as per marksheet (HSC/HSSC)	As per MPU Marksheet	Corrected Name as per marksheet (HSC/HSSC)	As per MPU Marksheet	Corrected Name as per marksheet (HSC/HSSC)
1	2	3	4	5	6

9. Fill only for those Semesters for which Duplicate Marksheet/Corrected Marksheet Required.

Sem.	Month and Year of Exam	SGPA	CGPA	Sem.	Month and Year of Exam	SGPA	CGPA
I				V			
II				VI			
III				VI			
IV				VII			

Date: _____

Place: _____

Signature of Student

CERTIFICATE TO BE RECORDED BY THE DEAN/HEAD OF THE SCHOOL

Certified that the eligibility for award of Name Correction / Photo Correction / Duplicate Marksheet has been checked with the original of the concerned certificates, marks sheets, office record of the concerned found correct. The candidate may be issued the desired certificate.

Signature and Seal of the Dean/Head of the School

Important instructions:

- Proof of Fees Payment / Demand Draft is payable in favor of Registrar, Madhyanchal Professional University, Bhopal.
- Original Affidavit on Rs. 100/- E Stamp Paper / Stamp paper.
- Original Marksheets in which correction is required.
- Attested Photocopy of Xth & XIth Marksheets.
- Attested Photocopy of Admission Slip.
- Student Aadhaar Card.
- Name Correction / Photo Correction / Duplicate Marksheet Fees: Rs 200/- per marksheet (Postal Charges: Rs. 50/- extra).
- Note; Use separate form for each certificate. For further information visit; www.mpu.ac.in

Postal Address	Postal Address
Name _____	Name _____
Address _____	Address _____